JCFMS Joint Committee of Family Medicine Singapore

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Chairperson and Members of Family Medicine Training Advisory Committee
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Programme Directors, Sponsoring Institutions
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Programme Co-ordinators

SUBMISSION OF APPEALS FOR EXTENSION OF CANDIDATURE IN FAMILY MEDICINE POST-GRADUATE EXAMINATIONS

The Joint Committee of Family Medicine Singapore (JCFMS) would like to inform you of the following important updates regarding the submission of appeals for extension of candidature in the Family Medicine post-graduate examinations (i.e., Graduate Diploma in Family Medicine (GDFM) Examination and the Master of Medicine (Family Medicine) (MMed FM) Examination), which will take effect immediately.

2. FM residents are to refer to Circular 01/26 on their maximum candidature, and Circular 01/26 is to be read in conjunction with this Circular. GDFM trainees have five years from the year of commencement of training to complete both the programme and pass the examination. The College of Family Physicians Singapore (CFPS) MMed (FM) College Programme trainees have three consecutive attempts upon completion of the 22-month programme.

3. Appeals must be submitted prospectively, at the time of the affected examination, and within 14 days from the last day of the examination. Appeals submitted after this period will not be considered.

4. This policy has been established to ensure that all appeal matters are managed in a timely, fair, and consistent manner.

5. In general, appeals will only be considered on grounds of medical condition, pregnancy, or involvement in an accident, including instances where the candidate is a victim of crime, accident, or disaster. Compassionate grounds may also be considered, including bereavement in the immediate family, which refers to the loss of a parent, grandparent, sibling, spouse, or child.

6. All appeals must be supported by relevant documentary evidence, such as a medical report and/or police report, and will be reviewed on a case-by-case basis.

7. All residents and trainees are hereby advised to take note of this requirement and to submit any relevant appeal promptly at the time the issue arises.

FOR COMPLIANCE

8. Please kindly disseminate the above to all the faculty members, residents, trainees, and relevant personnel for their information.

Thank you.

Yours sincerely



A/PROF CLEMENT TAN

Chairman
Joint Committee of Family Medicine Singapore



DR WONG TIEN HUA

Co-Chairman
Joint Committee of Family Medicine Singapore